

TCMSv2 Payroll Integration Tool

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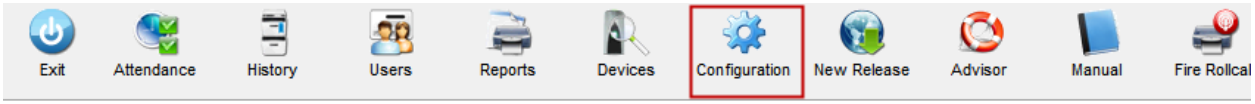
TCMSv2 Payroll Integration Tool

FingerTec USA has developed a utility to export payroll files from the TCMSc2 software to 3rd party USA accounting systems and payroll services. FingerTec USA will add any additional export that is currently not in the system but is required by an existing client if the specs of the file are properly provided to FingerTec USA. You can download the FingerTec USA Payroll Integration tool from the following link http://fingertecusa.com/payroll .

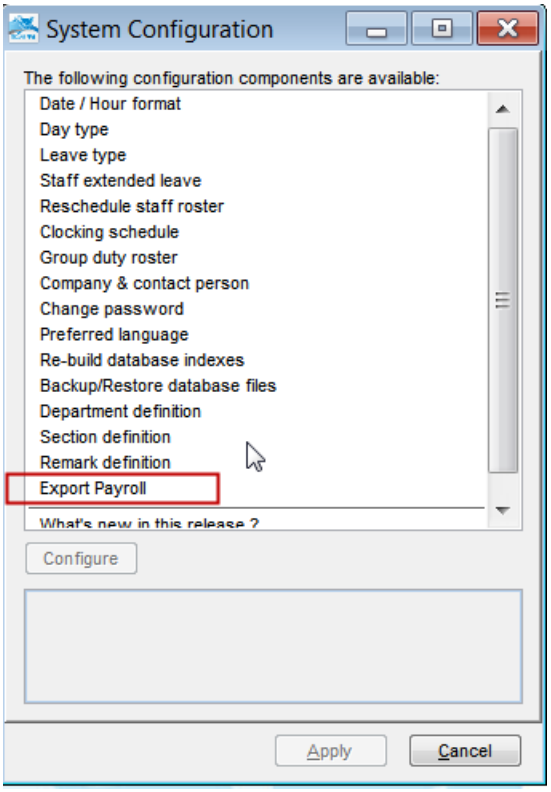
In the following directions we will refer to the Payroll Integration Tool as PIT.

After downloading the zip file, use these instructions to add the PIT into the TCMSv2 software.

1) Extract the zip file into your TCMSv2 installation folder. This will add a sub folder to your TCMSv2 folder called custom and some text files into your TCMSv2 directory.
2) Click Configuration.

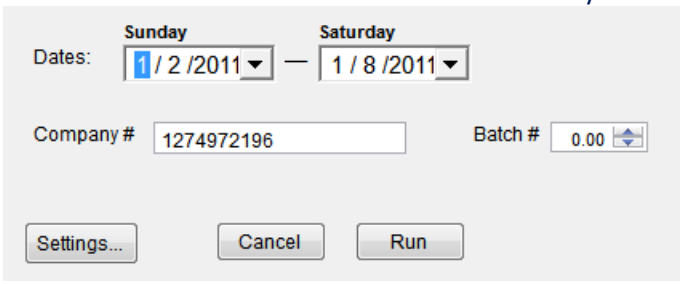


3) Click on the Export Payroll button.

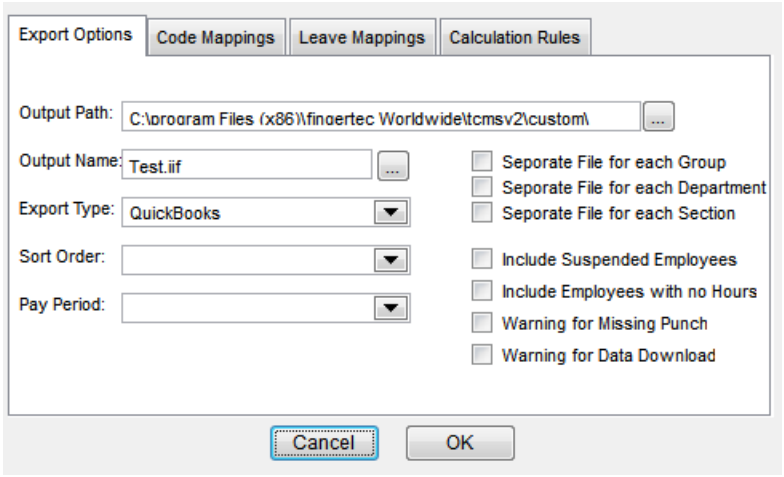


4) This will bring you to the PIT screen.

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5) On your initial use of the PIT program, click on settings and select the actual export type you will use. The saved setting will appear in the future when you will run the export.



6) Pleaese follow the instructions further specifc for every export type that FingerTec USA provides.

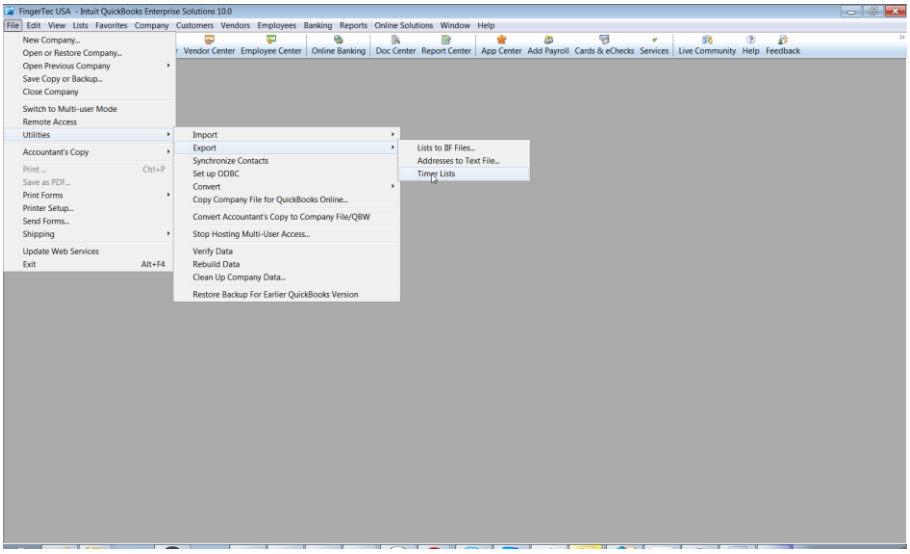
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FingerTec USA QuickBooks Payroll Export Integration

When using QuickBooks as your payroll software, the PIT exports a QuickBooks Timer Activity IIF file that you can import into QuickBooks. The total hours accumulated by the employee in the pay period will show up in QuickBooks on the employee time sheet on the last day of the date range that you are currently exporting from the TCMSv2 software.

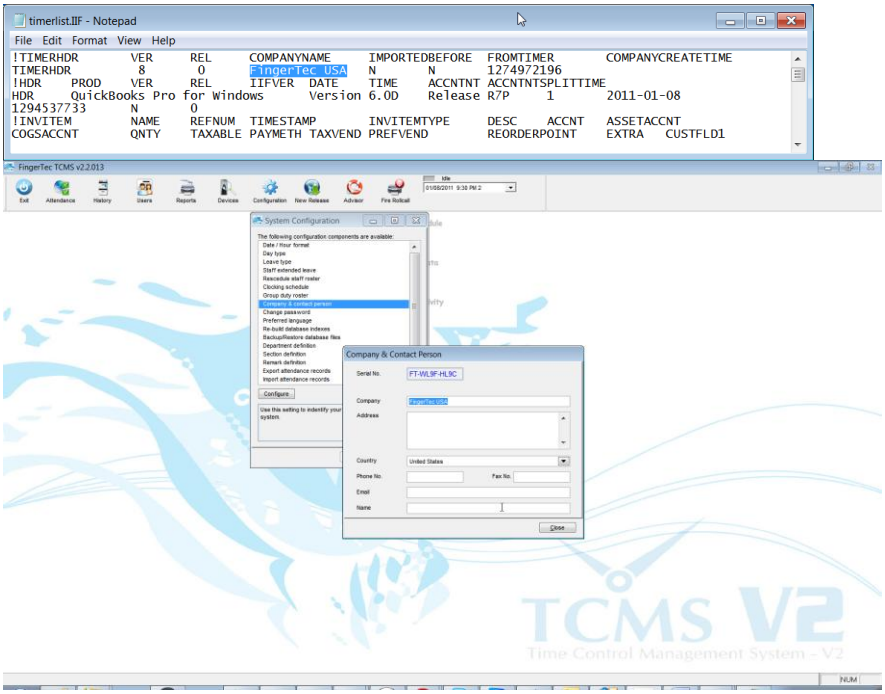
For the initial setup follow these instructions to achieve an imported fully compatible file with no errors.

1) In QuickBooks, export a timer list file as shown below.



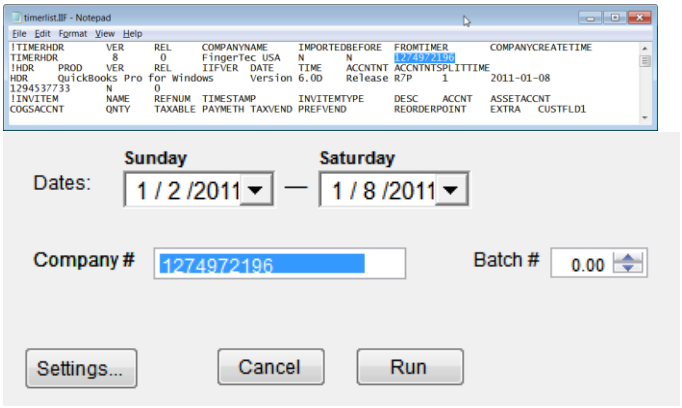
2) Open the timer list file exported in notepad to do the following 2 things:

A. Check if your company name used in QuickBooks matches the company name in TCMSv2

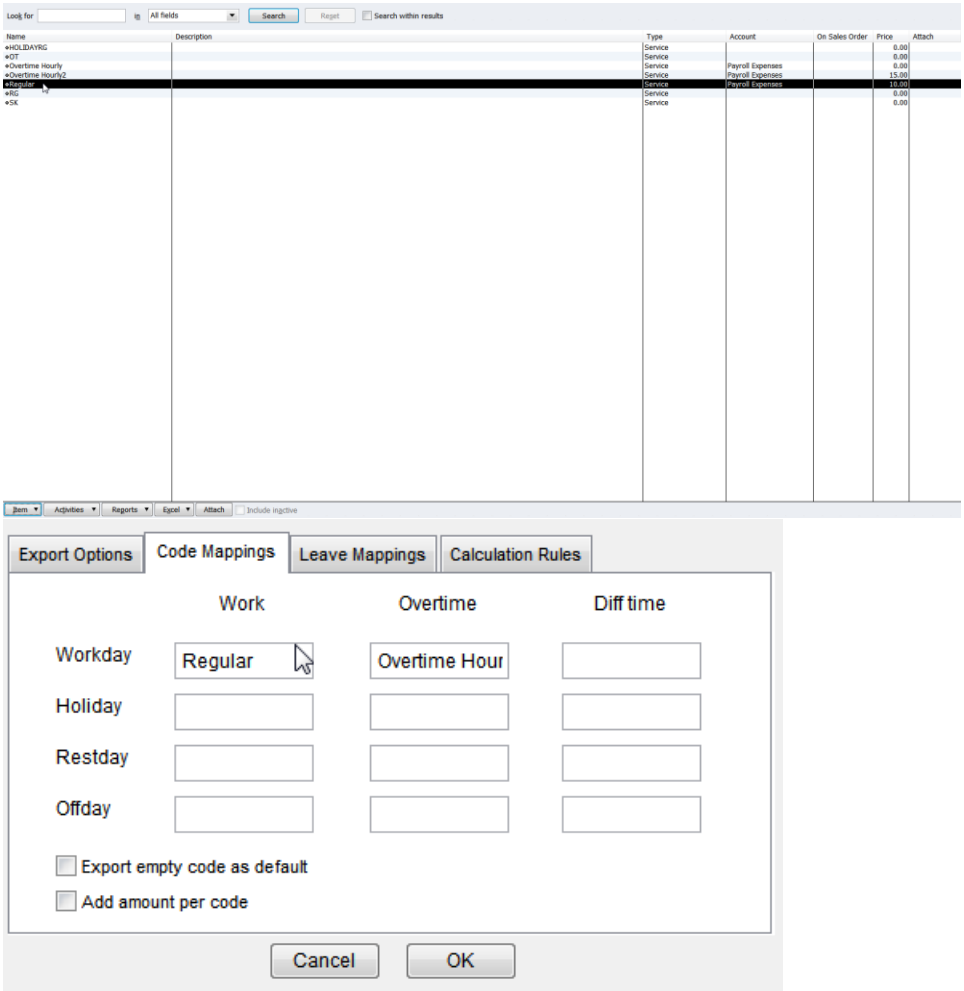


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B. Copy the FROMTIMER number in the timer list export and enter it in the company# of the PIT.

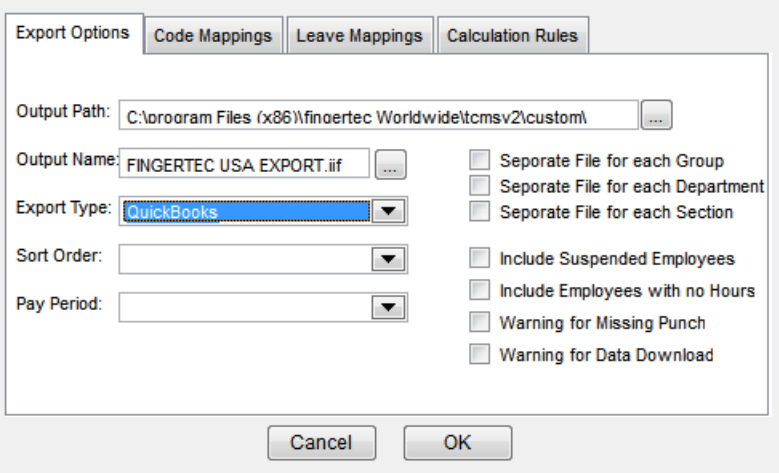


3) Enter all of the Payroll Item codes (i.e. regular and overtime) used in QuickBooks into the Code Mappings and Leave Mappings Tabs in PIT.

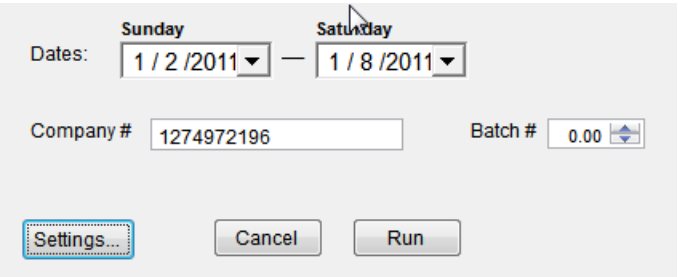


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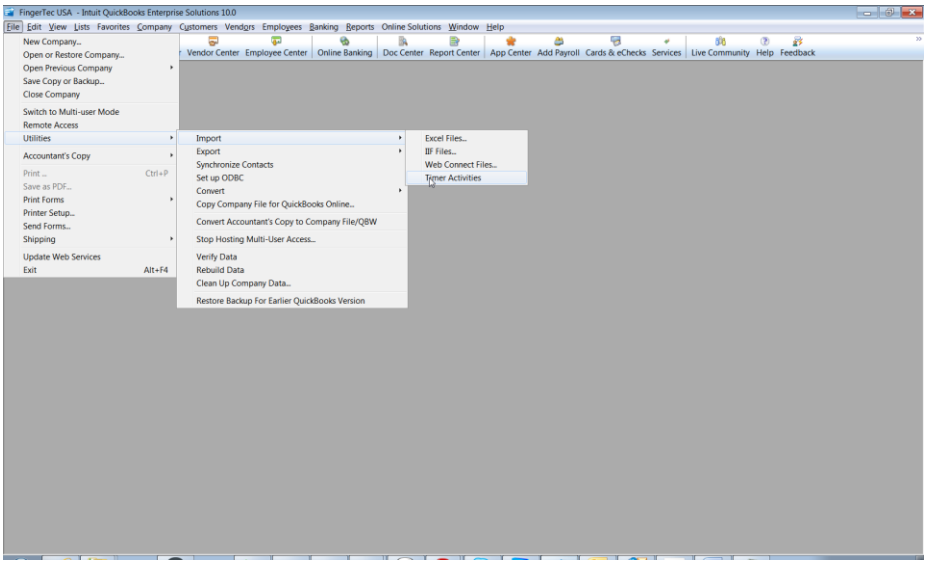
4) Select your export options output path and export type as shown in the illustration.



5) Click Ok and select the dates for the pay period. Please note: To use a weekly pay period enter 7 days and for bi-weekly enter 14 days. Click Run.



6) The PIT will export an IIF file in the output directory you have chosen. You are ready to go to QuickBooks, select File > Utilities > Import > Timer Activities, and select the IIF file you have exported.



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Please note: the employee's name In TCMSv2 has to match exactly as the Print On check in QuickBooks.

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